

## COURT REPORT TEMPLATE

*(Court reports are due within one week of the court being held. Send completed report to [courtreport@midrealm.org](mailto:courtreport@midrealm.org).)*

**Court of:** *(Name(s) of the presiding royalty. If it is a Regency Court, say so and be sure to give the names of the Regent(s).)*

**Date:** *(Include month, day and the A.S. year as well as the standard year.)*

**Held at:** *(Give the name of the event.)*

**Held in:** *(Give the name of the group that hosted the event.)*

**Heralded by:** *(List the names of the participating heralds.)*

**Submitted by:** *(Give your name.)*

**Awards and Recipients:** *(List the awards in the order in which they were given. **DO NOT** rearrange the order! Check to see that you have spelled the name correctly. Typos cause confusion in the Order of Precedence.) The reason for which they were given is not needed. You also do not need to include any presentations or gifts that were given or received.*