

Resignation and Change of Office Form

Outgoing Officer

SCA Name: _____

Modern Name: _____

Phone Number: _____

I intend to resign as: _____ (office)

of the SCA branch called: _____

located in: _____.

I understand that it is my duty to transfer all of the files and property of my office to my successor promptly.

My resignation will take effect: _____ (date).

Signed: _____

Date Signed: _____

Other Branch Officers

We, the undersigned officers of

_____ have been informed of this proposed officer change in our branch.

Name: _____

Office: _____

Date: _____

Name: _____

Office: _____

Date: _____

Name: _____

Office: _____

Date: _____

Baron/ess if applicable: _____

Acting Officer

SCA Name: _____

Modern Name: _____

Address: _____

Phone Number: _____

I agree to serve as: _____ (office)

of the SCA branch called _____

located in _____

I understand that it is my first duty to notify my Regional and Kingdom Officers. I understand that I will function as an acting officer until I am warranted by the appropriated Kingdom Officer and the Crown of the Middle Kingdom. I am a sustaining member in good standing of the Society for Creative Anachronism, Inc. or I am an associate or family member and live at the same address as the subscribing member. I understand that I must regularly report on the state of my office to the branch members and to the appropriate Regional and Kingdom Officers. To the best of my knowledge I am able to fulfill all requirements and to perform all duties of the office.

Signed: _____

Date Signed: _____

Copies:

Regional Officer

Kingdom Officer

Branch Files