

Greetings to all, from your Kingdom Webminister!

Spring is here! That makes it time for spring cleaning. How are you keeping your group's website fresh?

Have you sent in your Change of Office form and sent your First Quarter report in? If not, time is running out. Any group who's webminister (or person maintaining your group's website) who has not sent in the required form or reports will not be warranted.

Remember, May 1st is the absolute deadline to make sure you are warranted for this office. After that date, I will have to remove the link to your website from the Seneschallorum. This has been announced in multiple times previously. Once a webminister is un-warranted, this means that your group's website is no longer recognized by this office, the Crown or the Society.

From my November 2009 *Pale* letter:

If you maintain a website for an officially recognized group: Canton, Shire, Barony, College, Riding or any other designation – including Incipient – I need you to send me a copy of the New/Change of Officer Form. Over time, the Webminister files have slowly disappeared, to the point where they simply do not exist. In filling out the New/Change Officer form, I require that you fill in the right hand side of the page (under “Acting Officer”. Along with your membership number, please include the expiration date of your membership (mm/dd/yyyy). In addition, I require that it also be signed by at least your Seneschal.

[...]

In addition to the Group Webministers, I need to have the same information from **anyone maintaining a website related to this Kingdom**. If you are the maintainer of a website for a Kingdom Officer, for any of the Peerage Orders, any of the non-Peerage orders, squires, protégés, apprentices, etc., I need to have your information on file as well. The only groups of Webministers who are exempt are those maintaining websites for households as Corporate does not recognize households as being “official groups”.

The list of Webministers who are currently warranted is available online at <http://www.midrealm.org/webminister/warranted.html>. If your name **and/or** group/page is not on the list **you are not presently warranted**. If you feel that your name should be listed, please contact me. Sometimes things slip through. If you are not sure if you sent in the required form/reports please ask me.

When contacting me about the status of your warrant, it would be helpful if you would include your group's name and region. In the email client I am using, I have each group (that I've heard from) set up with their own folder – by region. Including this information in your email will help make it easier for me to find the information in question (as long as I have received it).

One thing I do try to do is respond within 24 hours (during the week) to any and all email sent. If you have not received a confirmation email from me (in the case of either your paperwork or reports) you can fairly well guess that I have not received anything.

My June 1st letter will have a list of groups where I have not received anything from their webminister. I hope that the list will be non-existent. As ever, if you have any questions or concerns or need any assistance, please feel free to contact me.

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